

## ORDER FORM FOR CONFERENCE ROOM BOOKING



Please email to [e.kohlhauser@euroexpo-vienna.com](mailto:e.kohlhauser@euroexpo-vienna.com)

**Order deadline: 8 October 2024**

Company: \_\_\_\_\_

Contact person: \_\_\_\_\_

You can book a seminar room at CEC "Expocentre" for hosting a seminar, presentation, press conference or other event during "MITEK" exhibition. The Organizers are ready to include your events into the exhibition's business programme calendar. Please provide us with the event details (event organizer, event format and title, etc.). This information is subject to be revised or shorten for publishing.

Event format and title:

Date and time:

Venue:

We book:

Date	Conference Hall	for	Hours	x	Price	=	Total EURO
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Preferable time: from  till

A planned event must last a full hour (i.e. 1 hour, 2 hours, etc.).

Please note that time will be available within the given possibilities just during the exhibition from 5 – 8 November 2023, 10:00 – 18:00.

It is not allowed to use personal equipment (except for the personal computers) and technical staff, as well as to attract exterior organisations providing similar services.

The Conference room may be occupied 10 minutes before the scheduled time.

The Conference room must be vacated within 10 minutes after the event ends.

Equipment	Price/Hour (rent time up to 3 hours)	Please tick	Price/Hour (rent time over 3 hours)	Please tick
Sound equipment	80 EUR	<input type="checkbox"/>	65 EUR	<input type="checkbox"/>
Wired microphone	7 EUR	<input type="checkbox"/>	5 EUR	<input type="checkbox"/>
Radio wireless microphone	11 EUR	<input type="checkbox"/>	9 EUR	<input type="checkbox"/>
LCD projector and screen	60 EUR	<input type="checkbox"/>	50 EUR	<input type="checkbox"/>
Plasma screen 50"	45 EUR	<input type="checkbox"/>	35 EUR	<input type="checkbox"/>
Plasma screen 70"	80 EUR	<input type="checkbox"/>	65 EUR	<input type="checkbox"/>
Presenter	3 EUR	<input type="checkbox"/>	2 EUR	<input type="checkbox"/>
Notebook	25 EUR	<input type="checkbox"/>	20 EUR	<input type="checkbox"/>
Speaker's stand	30 EUR	<input type="checkbox"/>	20 EUR	<input type="checkbox"/>

Stamp and Signature	Name: <input style="width: 90%;" type="text"/>
	Date: <input style="width: 80px;" type="text"/>



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Pavilion	Hall / Tower	Conference Hall	Capacity	Price EUR/hour
<b>Congress Centre</b>				
Congress Centre		Marble Hall	150	275
Congress Centre		Press Hall	104	400
Congress Centre		Meeting Room	15	500
Congress Centre		Press Centre	50	500
Congress Centre		Hall "Glass Dome"	150	400
Congress Centre		VIP Meeting Room	10	700
<b>Павильон № 2</b>				
Pavilion № 2	Hall 1	VIP Meeting Room	20	530
Pavilion № 2	Hall 1	VIP Cabinet	12	200
Pavilion № 2	Hall 1	Meeting Room № 1	16	500
Pavilion № 2	Hall 1	Meeting Room № 2	8	500
Pavilion № 2	Hall 1	Meeting Room № 3	8	500
Pavilion № 2	Hall 1	Meeting Room № 4	8	500
Pavilion № 2	Tower 1	Seminar Room № 5	50	200
Pavilion № 2	Tower 1	Seminar Room №1	50	200
Pavilion № 2	Tower 1	Seminar Room №2	50	200
Pavilion № 2	Hall 4	Seminar Room № 3	100	200
Pavilion № 2	Hall 4	Seminar Room № 4	100	200
<b>Pavilion № 7</b>				
Pavilion № 7	Hall 6	Seminar Room	10	120
Pavilion № 7	Hall 6	Banqueting Hall / Foyer	130	270
Pavilion № 7	Hall 6	Hall "Panorama"	50	200
Pavilion № 7	Hall 6	VIP Cabinet	10	120
<b>Pavilion № 8</b>				
Pavilion № 8	Hall 4	Buffet Hall	100	200
Pavilion № 8	Halls 1–2	VIP Meeting Room	20	300
Pavilion № 8	Halls 1–2	Meeting Room № 1	20	100
Pavilion № 8	Halls 2–3	Seminar Room № 2	20	150
Pavilion № 8	Halls 2–3	Meeting Room № 2	20	100